Indiana University Data Science Knowledge Base

Ongoing Support Needs

# Content Librarian

#### Responsibilities

* Manage access and collaboration via Google Sheets
* Export Sheets to CSV and run process to update site
* QA checks of site to ensure content properly showing
* Manage standard tagging values and structure
* SOLR administration

#### Skills Needed

* Google Sheets and Excel
* SOLR index construction (mostly is done via scripting)
* Use of SOLR administration panel
* Taxonomy design

# Site Developer

#### Responsibilities

* Code site changes, enhancements and bug fixes
* Code release packaging

#### Skills Needed

* Ruby on Rails Development
* Bootstrap CSS framework
* Project Blacklight configuration
* SOLR development and configuration
* Git

# DevOps Owner

#### Responsibilities

* Site operations
* Deployment of code changes
* Work with SOIC infrastructure team on server updates or changes

#### Skills Needed

* UNIX Scripting
* General LINUX admin
* Application installation processes